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| **Guía de Trabajo Clase N°2:**  **Unit 1:Jobs** | | | |
| Nombre: | Curso: | Fecha: | |
| **Objetivo:**  Comprender ideas principales en textos adaptados relacionados al mundo laboral.  Identificar ideas generales y especificas dentro de él.  **Propósito:** | | Puntaje Total:  35 |  |
| Puntaje obtenido: | |
| **Descripción de aprendizaje:**  Al finalizar esta guía habrás puesto en práctica tu habilidad de comprensión lectora ya que habrás identificado información específica en textos breves relacionados con la unidad1.( 4 Avisos laborales)  Además conocerás nuevas expresiones relacionadas al mundo laboral (ya no solo el nobre de las ocupaciones en inglés, si no que otros conceptos asociados a ellos) y verás cómo se usan en contextos reales. | | **E-mail profesoras:**  [jrios@liceomixto.cl](mailto:jrios@liceomixto.cl)kbeyer@liceomixto.cl  **E-mail educadora diferencial:**  -rotarola@liceomixto (Romina Otarola)  [-Aherrera@gmail.com](mailto:-Aherrera@gmail.com) (Andrea Herrera)  **E-mail coordinadora deportistas destacados:**  v.silva@liceomixto.cl | |
| **Instrucciones:**   * Completa con tus datos personales, curso y fecha. * Indica cuál es tu propósito personal que deseas alcanzar al finalizar esta guía. * Sigue las instrucciones que aparecen en inglés y español que se indican en cada ítem * Si tienes alguna duda puedes consultar a mi correo [jrios@liceomixto.cl](mailto:jrios@liceomixto.cl) * **Todas las guías que se realicen en este periodo serán promediadas y ponderarán el 40% de una nota final.** | |  | |

I.- Answer this question. What do you need to know before applying for a job? /, mention 3 or more important things for you. //Responde esta pregunta Qué necesitas conocer antes de postular a un trabajo? Menciona por lo menos 3 aspectos importantes para ti.

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II.-Look up in a dictionary the following words and expressions related to the working life. // Busca en un diccionario las siguientes palabras que te ayudaran a comprender el texto relacionado al mundo laboral. **16 pts.**

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| 1)Part-time job |  | 9)Keen on |  |
| 2)Full-time job |  | 10)payment |  |
| 3)salary |  | 11)Applicant |  |
| 4)location |  | 12)Touriust guide |  |
| 5)requirements |  | 13)license |  |
| 6)Start date |  | 14)Shop assistant |  |
| 7)Working hours |  | 15)Ecourier |  |
| 8)Tourist guide |  | 16)Office assistant |  |

III.-Read the adevrtisement below and check which things that you mentioned in question 1 are mentioned? //A continuación veras 4 ofertas de trabajo diferentes, Leelos rápidamente y responde, cuál de los aspectos que tú considerarías importantes para postular a un trabajo aparecen en los avisos? **3pts.**

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| 1) | **Shop assistant** |
| Category | Marketing and similar |
| Salary | 200 per week |
| Location | London |
| Start Date | Inmediately |
| Telephone | 277799887 |
| Conctat-email | daffodils@flowershop.uk |
| Working hours | Part-time, Monday to Friday, 9am 1 pm or1 pm-5pm |
| Requirements | Must be good with people , no experience required |

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| 2) | **Ecourier** |
| Category | Courier jobs |
| Salary | 1500 per month |
| Location | Manchester |
| Start Date | November 2020 |
| Contact name | Christian |
| telephone | By email only |
| Contact email | fasttravel@gmail.com |
| Working hours | Shifts (day/night)Monday to sunday |
| Requirements | Must be over 18 with motorcycle licence |

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| 3) | **Tourist guide** |
| Category | tourism |
| Salary | Based on experience |
| Location | London |
| Start Date | December , 2020 |
| Contact name | Dora Jones |
| telephone | +440206796856234 |
| Contact email | visituk@visituk |
| Working hours | Flexible |
| Requirements | Must speak one foreing language and be keen on life outdoors |

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| 4) | **Office assistant** |
| Category | office |
| Salary | 19,000 per year |
| Location | Birmingham |
| Start Date | As soon as possible |
| Contact name | Nin Hao |
| telephone | 0779986754 |
| Contact email | legal@legal.com |
| Working hours | Monday to Friday , 8:30am-5pm, some night hours required. |
| Requirements | Some computer and technology skills , punctual, reliable. |

**IV.-Smart Reading:**

1.- Read these questions and focus on finding o**nly** the information required// Lee las preguntas y preocupate de encontrar sólo la información específica que se pide.8 Ptos.

1) Which job is a part time only?

2)Which job offers the best salary?

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3)Which job requires a special license?

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4) Which job requires a specific age?

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5)Which Jobs requires the applicant to star immediately?

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6)In which job the working hours are generally 8:30 am to 5 pm?

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7)Which job requires knowledge about foreign languages?

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8) Which job offers the opportunity to be outdoors.?

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**V.-Answer true or false according to the Jobs advertisement/Responde verdadero o falso de acuerdo a los avisos de trabajo expuestos anteriormente. 4ptos**

1. **\_\_\_\_\_Application for job II only by telephone .**
2. **\_\_\_\_\_Salary for job number III depends on the experience**
3. **\_\_\_\_\_People applying for job III must speak German.**
4. **\_\_\_\_Peopleapplying for IV might have work in the evenings.**

**VI.-Identify the the ideal job for the following candidates, write the occupation next to it :/Identifica el trabajo ideal para los siguientes candidatos. Escribe la ocupación que más concuerda con su perfil.(Debes elegir ocupaciones correspondientes a los avisos laborales) 4 ptos.**

**a)\_\_\_\_\_\_\_\_\_\_\_\_Likes traveling and getting to know the country**

**b)\_\_\_\_\_\_\_\_\_\_\_\_Loves working indoors using technology skills**

**c)\_\_\_\_\_\_\_\_\_\_\_\_ Doesn’t want to work nights and weekends**

**d)\_\_\_\_\_\_\_\_\_\_\_\_Wants some flexibility to keep on studying.**